



COMMUNITY'S BIG IDEA PROCESS

ADULT BIG IDEA PROCESS

Time Line	Description
One Year Out	The BIG IDEA Series topics and titles are determined
10-13 Weeks	The BIG IDEA Graphs are written and distributed. Creative teams (music, theatre, video, etc) brainstorm ideas for THE BIG IDEA for adults, students and children's ministries)
10 Weeks	Teaching Team designs manuscript for The BIG IDEA
9 Weeks	The BIG IDEA Creative Teams (Adults, Students and Children) meet to plan all services.
8.5 Weeks	The Teaching Team completes manuscript 1.0
5 Weeks	Arts Team meets to review The BIG IDEA plan for the Celebration services.
16 Days	Media requests are made by Teaching Team for The BIG IDEA.
14 Days	Arts Team reviews details and flow of Celebration Service
7 Days	Arts Team signs off on service and cue sheet is distributed to all campuses.



COMMUNITY'S BIG IDEA PROCESS



KID'S CITY BIG IDEA PROCESS

Time Line	Description
One Year Out	The BIG IDEA Series topics and titles are determined
10 Weeks	The BIG IDEA Graphs are written and distributed to the Creative Team.
9 Weeks	The BIG IDEA creative teams meet to plan the elements of the Kids' City Celebration and Small Group times.
5 Weeks	The BIG IDEA written curriculum is completed. Supply lists are posted to the group hub to allow time for purchasing and prepping.
4 Weeks	Series production packets are assembled and distributed. Graphics for the series are completed.
2 Weeks	Power point and music CD's are completed.
5 Days	Video products are completed.
2 Days	Weekly production packets are completed and distributed to campuses.



COMMUNITY'S BIG IDEA PROCESS



STUDENT BIG IDEA PROCESS

Time Line	Description
One Year Out	The BIG IDEA Series topics and titles are determined
10 Weeks	The BIG IDEA Graphs are written and distributed to the Creative Team.
9 Weeks	The BIG IDEA Team meets to plan all creative elements of the service. Series graphic 1.0 is available.
7 Weeks	Arts schedule is made and music mp3 files are available to musicians. Arts website is updated.
6 Weeks	Video sketches are written with a shoot list. Video is scheduled for any publicity needs.
4 Weeks	2D graphic for the series is finalized and distributed for any publicity needs.
3 Weeks	Environment design is completed and distributed to campuses to begin construction.
2 Weeks	The Teaching Team meets to brain storm the outline and objectives of the message.
1 Week	The Teaching Team completes manuscript. JH and HS small group guides completed. Leader FTP site updated.
2 Days	Final video edit. Producer packet completed. Product distributed to campuses.